

**Heritage Academy Meeting MINUTES**  
**November 15, 2011**  
**7:00pm in Music Room**

**Attendance:** E. Taylor, S. Pope, L. Bhella, J. Calkins, G. Iurato, E. Orton, C. Kenny, R. Cluff, S. Liechty, Bradley Calkins, Tauni Orton, Travis Gunnell

**Missing:** J. Taylor, P. Whetten, E. Burgoyne, N. Yadao, D. Mundy, C. Mecham

**Call to Order:** Suzet Pope at 7pm

**Adoption of Agenda:** C. Kenny moved, G. Iurato 2<sup>nd</sup>, motion to approve Agenda passed.

**Approval of Minutes:** Janice Calkins. All Members present approved. Minutes are approved as distributed.

**Treasurer's Report:** L. Bhella. Budget is approved. Paid \$20 into the account from dues received, School Directory \$750.26, Geography Bee \$90.00. \$6,587.89 balance. Doesn't check the PTO box at school very often so please e-mail requests to Lisa and she will make sure to check her box.

**Mr. Taylor Comments:**

- December 2, 2011 is the big event – first quarterly arts festival. 100's of students here, there and everywhere! Asking for help. Sent around a sign up sheet. Need help back stage and at school helping with food. Will be providing lunch and dinner. Cost for food? School will pay. RSVP from students? Know main groups. Will also send a sign up sheet via BrightArrow to parents and Jared will get back with everyone who signs up. Can contact Jared Taylor at [jtaylor@heritageacademyaz.com](mailto:jtaylor@heritageacademyaz.com). Another issue is crossing Center Street. Students need to cross at the crosswalk south of school at 1<sup>st</sup> Avenue. May need to have someone out watching. Excited at how this is coming together.
- Digital Signage project with the help of the PTO. We really need to do this. Put up names of students that need to check with front desk and also list announcements. Would like 4 or 5 around campus. This will stop the over usage of the PA system and not have so much paper on the walls. Will cost about \$6,000.

**Jared Taylor Comments:**

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**Unfinished Business:**

- **TRUNK OR TREAT:** Christine Mecham: Update and Historical Report. Christine turned in report. 300-400 in attendance. Served around 375 hot dog meals. Next year would like to serve pizza. Bouncers were a good idea. Face painting spent zero. Need to monitor kids and prizes. Ran out of prizes. Need more help. Costume contest went well. Should announce winners by microphone. Candy provided at trunks ran out. 6:00 – 8:00 time frame good. Need to collect money from PTO.
- **FATHER/SON ACTIVITY:** Eric and Tauni Orton: Theme is now Team Building Games. Will have 5 different teams. 100-120 people expected. Have different games. Will have brownies, milk and water for refreshments. Need a microphone. Ellen can

help. Will anyone on staff be at event? Mr. Taylor will check into it.

**Calendar Items coming up:**

- **SPORTS AUTHORITY:** Sally Liechty. Football -- Going to Championship Football game Friday at 7:00 p.m. Football banquet on December 1, 2011.

**New Business:**

- **NEWSLETTER ITEMS:** Eric Orton: Ask Front Desk for items to print. December 16. If you have an item that needs to go in, please give to Eric as soon as possible. Set a date in spring for Mother/Daughter activity. Might want to put sibling registration information in newsletter. Generally do not have openings. Need to identify siblings. Trying to get rid of waiting list and start with a new one. If wait until May, they probably won't be able to get in. Three students who left last year want to come back. Will also list on PTO website. Also need to put in the fundraiser with Brook White benefit concert to be held on December 30.
- **PLAY CONCESSION:** Christine Kenney and Lisa Bhella (December). Dates and Help? Ellen not able to help. School play is December 15, 16, 17. Two shows. Jared can put a request on website for help needed. Mr. Helmbold organizes.
- **STAFF APPRECIATION:** Ellen Burgoyne: Staff Gifts and Cards (December). Purchased. Need to get money and deliver to staff.
- **ELECTIONS?:** Paul Whetten. Will take care of next meeting. Last year it was suggested start it in December. Board members up for reelection are: Ellen Burgoyne, Suzet Pope, Christine Kenny, Eric Orton, Rebecca Cluff, Niki Yadao. Need to have it done by February.

**Parent and Teacher Comments:**

- PTO on website looks really nice. Maybe add PTO meeting dates and add newsletter.
- A change in September Minutes? A parent would like an item changed in the previously Approved Minutes for September: Paul Whetten.  
Tauni Orton, parent, requested that an item be added to the September PTO Board Meeting Minutes after the Minutes were already approved by the Board. The motion to reconsider the approval of the September 20, 2011 PTO Board Meeting Minutes was motioned by E. Orton and seconded by L. Bhella. After a minute for discussion, the motion carried. A motion was made to amend the September 20, 2011 PTO Board Meeting Minutes by adding the following: "Tauni Orton reported that the credit union would charge fees for cashing checks at the beginning of the year" and was motioned by G. Iurato and seconded by L. Bhella with the voting was unanimous by Board Members present. Credit union offers free monthly checking.
- Discussion held again about accepting one check for all fees/dues during registration next year. May take 3 or 4 weeks to sort out school verses PTO funds.
- A yellow Mustang has been seen in the parking lot going very fast.

**Adjournment:** 7:50p.m.

**Next Meeting:** January 17, 2012 at 7:00 p.m. in the Music Room